



ADMISSION POLICY

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Links with Other policies:	Curriculum Policy Special Educational Needs Policy
Signed:	

All Saints School

Admission Policy

This document sets out to provide the policy and procedures for a pupil's admission to All Saints School, Lessingham.

- It is the policy of All Saints School to interview pupils irrespective of the information previously received and providing the pupil is age appropriate and it is felt that the prospective pupil would benefit from the education provided by the school, a place will be offered.
- All Saints School is a main stream school and accepts pupils with a wide range of educational ability, pupils are taught in appropriate classes to allow all to achieve their potential.
- The school can offer additional support to those who have Special Educational Needs including serious Health issues, Dyslexia, Dyspraxia, Attention Deficit Disorder, and Aspergers Syndrome (Social and communication difficulties).
- All Saints School is also able to provide a nurturing environment for those pupils who have been unable to access mainstream education, using a process of gradual integration with the aim of full school attendance. The school works closely with local authorities to provide a structured and consistent environment for young people who are considered to be vulnerable and who would benefit from attending a small school.
- There is no entrance exam for All Saints, admission is by interview with the Head teacher or nominated staff member often without the pupil if it is felt to be beneficial. An opportunity will then be given for the young person to visit and if appropriate invited to have two trial days where they can be informally assessed and join with their peers in class lessons and activities.
- All Saints School does not admit pupils whose specific difficulties relate primarily to their behaviour. It is essential for the well-being of all, that new pupils can be seen to fit in with their peers in a positive and constructive manner. The decision to offer a place will be made by the Head teacher following consultation with relevant staff and a letter of acceptance will be sent within five working days to the parents or placing authority.
- An offer of a place will be made providing the pupil's presence at the school will not be detrimental to the education or social wellbeing of other pupils in the school and where it is felt that the school is able to meet the specific needs of the pupil.
- All Saints accept entries into the school throughout the year and understands that for all pupils changing schools or attending after long absences can be extremely difficult and the transition needs to be completed with empathy and support from all pupils and staff and close liaison with parents/carers.

Mrs J Gardiner: Managing Director